



Metro Area County Commissioners Charter

Name and Purpose

The name of this entity is Metro Area County Commissioners (MACC).

Vision

The MACC unites metro county resources to impact regional issues for the benefit of the people we represent.

Mission

The mission of the MACC is to collectively address the challenges of a majority of the state's population residing in the metro area through non-partisan strategic planning, pooled resources, and collective action.

The MACC seeks to build on relationships to do the work agreed upon.

Values: The general principles that guide our work

Respect: We treat each other with dignity and respect

Collaboration: We seek to build our relationships to better serve the people we represent

Inclusion: We value equally the voices of every member of the MACC

Transparency: We act with openness and honesty in all of our work

Norms: Our specific standards of behavior

We honor the intent of others and own the impact of our words

We honor the freedom to speak in confidence, rough draft, and without fear of reprisal

We keep our minds open to learn from the views of others

We share the air so that all voices can be heard

We show up on time and limit digital/phone time during meetings so that we all can actively participate

We hold each other accountable to honoring our norms and values

Structure

Membership

- Participation in the MACC is open to all members of the county commissions of Adams, Arapahoe, Boulder, Douglas and Jefferson Counties and the mayors and city council members of the cities/counties of Broomfield and Denver. For purposes of this document all member organizations will be referred to as commissions.
- Participation can be modified at any time to add participants should there become more counties within the metro area.
- Members of the MACC are the following counties: Adams, Arapahoe, Boulder, Broomfield, Denver, Douglas and Jefferson.

Protocols

Attendance

- Any participant of the MACC may attend any meeting of the MACC and are encouraged to do so. Staff of the commissions are allowed to attend unless otherwise determined by the Leadership.

Leadership

- The chair role of the organization will follow an annual rotation determined alphabetically. The Vice Chair will be the next alphabetical county. Each county will determine internally the specific person for that role.
- The chair will hold the position from October in one calendar year to September the next calendar year.
- The executive committee will consist of the Emeritus Chair, Current Chair, and Vice Chair.
- The executive committee will have monthly agenda setting meetings as needed. Schedule and method will be determined by the executive committee.
- The Chair will facilitate meetings with assistance from the Vice Chair.
- The executive committee will receive direction from the membership, set the agendas, and pool resources to set the agenda.
- The combined membership cycle will meet August through April with the executive committee meeting at least two times during May, June and July for planning and survey purposes.
- Each May, the executive committee will send a survey to its membership in order to receive direction for the next cycle.

Decision-Making

- A quorum requires 4 counties of the 7 MACC counties to be present.
- Decision-making shall be by consensus (1 county, 1 vote) of all those present. Consensus is all present minus one. When consensus cannot be reached, a 2/3 vote of those present shall determine action.
- Every opportunity to participate in votes will be given. The MACC will decide in advance, to the extent possible, the voting processes to be used for large decisions.
 - Advance agendas will reflect processes to be used for decisions needed in any meeting.
 - Ad hoc decisions will begin with consensus on the voting process to be used.
 - Text or email votes are accepted.
- Each county shall determine who is to cast its vote if more than one participant from a county is present.

Meetings

- Meetings will take place monthly during the membership cycle. Attendance may be virtual, in person is encouraged.
- Agendas will be sent electronically to all participants of the MACC approximately one week before the meeting.
- Any items requiring action will be highlighted on the agenda.
- The executive committee shall be responsible for all agenda preparation and taking notes or minutes of the organization.
- All MACC documents shall be shared electronically and made available publicly. The executive committee will ensure a smooth transition between counties.

Fiscal Management

- The membership of the MACC shall be responsible for all decisions regarding the fiscal management of the MACC.

Communications and Policy

- The Chair of the MACC shall serve as the primary spokesperson for the MACC unless otherwise designated/delegated by the Chair.
- The MACC will act collectively on significant issues confronting its shared populations based on values, expertise, and data. Our impact will use: Advocacy; Coordination; Collaboration; and Data, Experience and Values.
- The MACC will develop an evaluation process to determine impact when it adopts an issue for collective action.

Amendments

Amendments to this Charter can be adopted at any meeting of the MACC following the decision-making requirements set forth in the Charter.

Approved by MACC: October 18th 2024